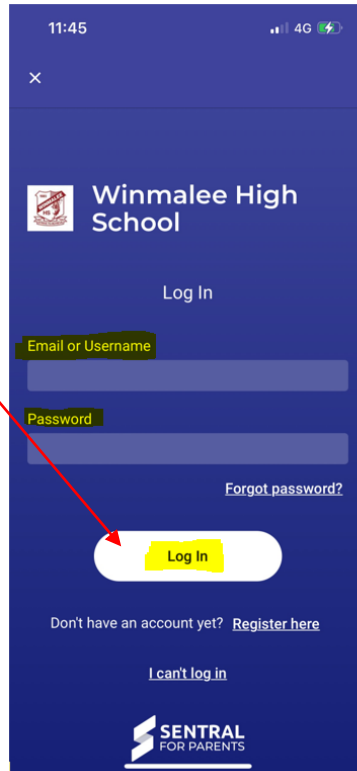




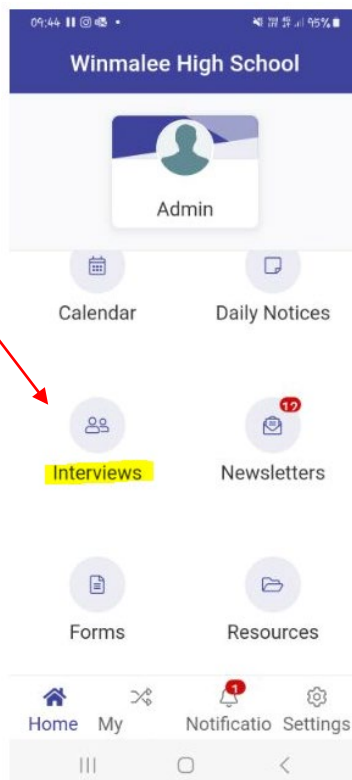
Booking Parent-Teacher Interviews using the Sentral Parent Portal

Phone/Tablet App Instructions

1. Log in to the Sentral for Parents app on your phone or tablet with your username (email address) and password.

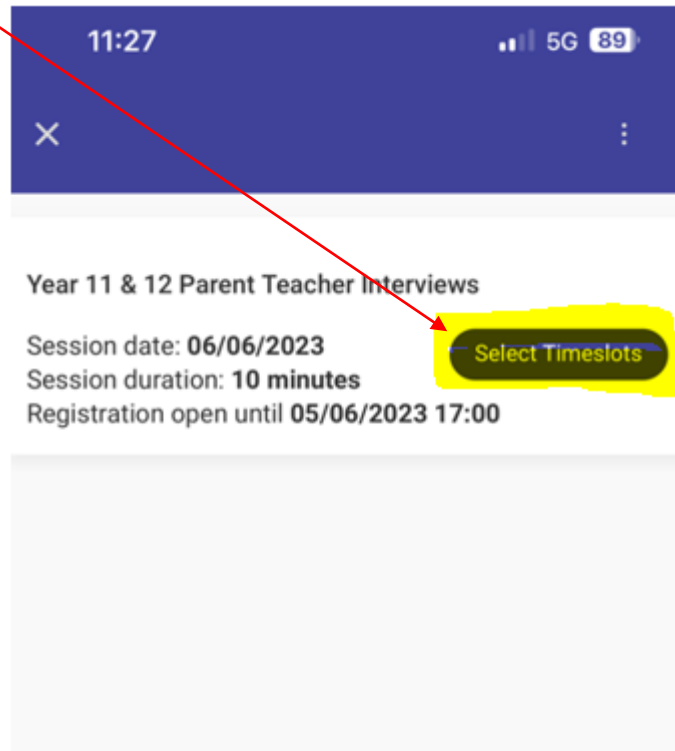


2. Select "**Interviews**" from the App menu.

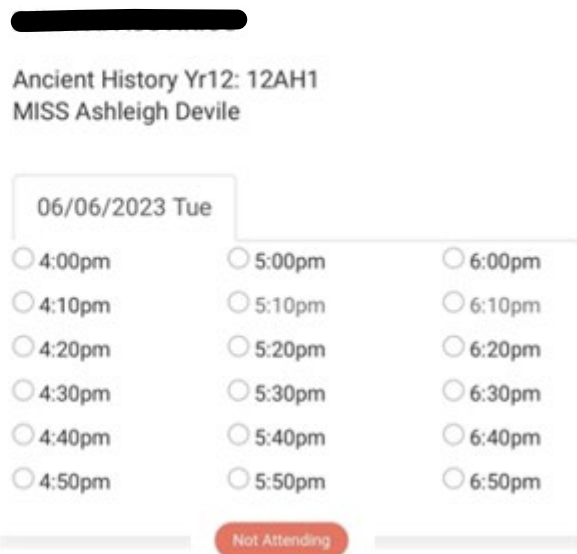
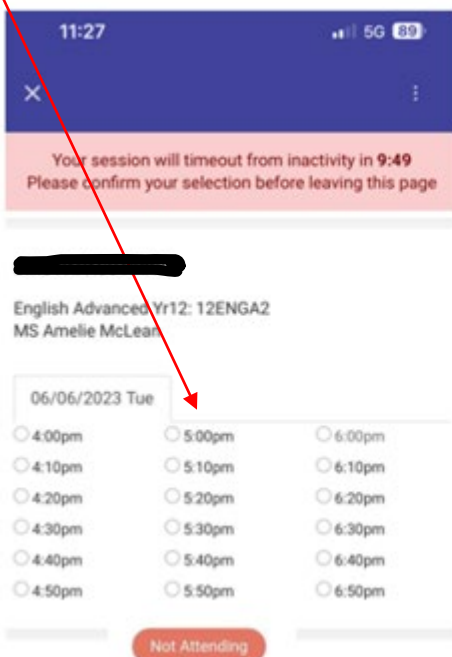




3. The Year 11 and Year 12 Parent Teacher Interview Session screen will be displayed – click on “**Select Timeslots**”.



4. A list of your child’s subjects, teachers, and timeslots available will be displayed. Click on a **timeslot** to reserve that spot. Unavailable timeslots will be greyed out.



5. If you do not wish to meet with a certain teacher, click on **“Not Attending”**.

Please Note: If you choose **“Not Attending”** you will not be able to change this selection. If you decide later that you would like to meet with this teacher, you will need to contact the school office to book a timeslot, subject to availability.

Ancient History Yr12: 12AH1
MISS Ashleigh Devile

06/06/2023 Tue

<input type="radio"/> 4:00pm	<input type="radio"/> 5:00pm	<input type="radio"/> 6:00pm
<input type="radio"/> 4:10pm	<input type="radio"/> 5:10pm	<input type="radio"/> 6:10pm
<input type="radio"/> 4:20pm	<input type="radio"/> 5:20pm	<input type="radio"/> 6:20pm
<input type="radio"/> 4:30pm	<input type="radio"/> 5:30pm	<input type="radio"/> 6:30pm
<input type="radio"/> 4:40pm	<input type="radio"/> 5:40pm	<input type="radio"/> 6:40pm
<input type="radio"/> 4:50pm	<input checked="" type="radio"/> 5:50pm	<input type="radio"/> 6:50pm

Not Attending

6. If you wish to meet with a teacher but all timeslots have been taken, you will have the option of selecting **“Request interview with teacher”**. The teacher will contact you to make arrangements for a telephone meeting on an alternative date.

MUS2 Yr12: 12MUS21
MR Craig McGown

06/06/2023 Tue

<input type="radio"/> 4:00pm	<input type="radio"/> 4:50pm	<input type="radio"/> 5:40pm	<input type="radio"/> 6:30pm
<input type="radio"/> 4:10pm	<input type="radio"/> 5:00pm	<input type="radio"/> 5:50pm	<input type="radio"/> 6:40pm
<input type="radio"/> 4:20pm	<input type="radio"/> 5:10pm	<input type="radio"/> 6:00pm	<input type="radio"/> 6:50pm
<input type="radio"/> 4:30pm	<input type="radio"/> 5:20pm	<input type="radio"/> 6:10pm	
<input type="radio"/> 4:40pm	<input type="radio"/> 5:30pm	<input checked="" type="radio"/> 6:20pm	

Not Attending Request interview with teacher

7. Your **selected appointments** for each subject will show at the bottom of the screen.

Visual Arts Yr12: 12VA1
MISS Candice Roots

06/06/2023 Tue

<input checked="" type="radio"/> 4:00pm	<input type="radio"/> 4:50pm	<input type="radio"/> 5:40pm	<input type="radio"/> 6:30pm
<input type="radio"/> 4:10pm	<input type="radio"/> 5:00pm	<input type="radio"/> 5:50pm	<input type="radio"/> 6:40pm
<input type="radio"/> 4:20pm	<input type="radio"/> 5:10pm	<input type="radio"/> 6:00pm	<input type="radio"/> 6:50pm
<input type="radio"/> 4:30pm	<input type="radio"/> 5:20pm	<input type="radio"/> 6:10pm	
<input type="radio"/> 4:40pm	<input type="radio"/> 5:30pm	<input type="radio"/> 6:20pm	Not Attending

Selected appointments

- 06/06/2023 Tue 6:40pm with MISS Ashleigh Devile for [redacted] (12AH1)
- 06/06/2023 Tue 5:00pm with MS Amelie McLean for [redacted] (12ENGA2)
- 06/06/2023 Tue 6:00pm with MR Craig McGown for [redacted] (12MUS21)
- 06/06/2023 Tue 4:00pm with MISS Candice Roots for [redacted] (12VA1)

Cancel Save Bookings



8. Once you have finished booking timeslots with teachers you must click on **“Save Bookings”** or your reservations will be removed so that others may book them.

Visual Arts Yr12: 12VA1
MISS Candice Roots

06/06/2023 Tue

4:00pm 4:50pm 5:40pm 6:30pm
 4:10pm 5:00pm 5:50pm 6:40pm
 4:20pm 5:10pm 6:00pm 6:50pm
 4:30pm 5:20pm 6:10pm Not Attending
 4:40pm 5:30pm 6:20pm

Selected appointments

- 06/06/2023 Tue 6:40pm with MISS Ashleigh Devile for [redacted] (12AH1)
- 06/06/2023 Tue 5:00pm with MS Amelie McLean for [redacted] (12ENGA2)
- 06/06/2023 Tue 6:00pm with MR Craig McGowan for [redacted] (12MUS21)
- 06/06/2023 Tue 4:00pm with MISS Candice Roots for [redacted] (12VA1)

9. You may change your bookings, subject to availability, at any time prior to the closing date/time by re-visiting the Parent Portal. Please note: if you have selected “Not Attending” and you wish to change this selection, you will need to contact the school office.

Important: Your session will timeout after 10 minutes. This means that if you leave your phone/tablet for more than 10 minutes, any selected appointments that have not been saved will be released, and other families can book them.