



Phones Off & Away | Gate to Gate

Winmalee High School Mobile Phone Ban Procedure

Level 0

Mobile phone is switched off and stored in school bag from the time students enter school grounds and leave school grounds (gate to gate). No consequences.

Level 1 Class

Mobile phone is seen and/or in use during class time - 1st Incident.

Teacher sends student to the front office to hand in phone. Slip is given to student to show teacher. Teacher adds entry into Sentral with notification to parent/carer via email. Phone collected at end of school day after bell.

Student will be interviewed by the deputy principal.

Level 1 Grounds

Mobile phone is seen and/or in use on grounds - 1st Incident.

Teacher on duty notifies head teacher on duty and sends student to front office to hand in phone. Teacher adds entry into Sentral with notification to parent/carer via email. Phone collected at end of school day after bell.

Student will be interviewed by the deputy principal.

Level 2

Mobile phone is seen and/or in use during school hours - 2nd Incident.

Same procedure as Level 1, followed by interview with the principal and formal caution of suspension. Parent/carer formally notified.

Level 3

Mobile phone is seen and/or in use during school hours - 3rd Incident.

Same procedure as Level 1, followed by interview with the principal and suspension. Parent/carer formally notified and meeting arranged. Phone collected from school by parent/carer.

- If a student refuses to follow procedure, uses their phone inappropriately, or has already been suspended for phone ban breach, they will proceed straight to Level 2/3 and will be considered for daily phone hand in.
- No permission will be granted to leave class early to collect a confiscated phone.